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Council

6<sup>th</sup> December, 2011

**Name of Cabinet Member:**

Not Applicable

**Director Approving Submission of the report:**

Director of Customer and Workforce Services

**Ward(s) affected:**

Not Applicable

**Title:**

**Annual Meeting of the Council - 2012**

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**Is this a key decision?**

No

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**Executive Summary:**

This report seeks Council's approval to change the time of next Annual Meeting of the Council from 11.00 a.m. to 12 Noon on Thursday, 17<sup>th</sup> May, 2012.

**Recommendation:**

The City Council is recommended to change the time of the Annual Meeting of the Council from 11.00 a.m. to 12 Noon on Thursday, 17<sup>th</sup> May, 2012.

**List of Appendices included:**

None

**Other useful background papers:**

Minutes from the Annual Meeting of the City Council held on 19<sup>th</sup> May, 2011.

**Has it or will it be considered by Scrutiny?**

No

**Has it, or will it be considered by any other Council Committee, Advisory Panel or other body?**

No

**Will this report go to Council?**

Yes – 6<sup>th</sup> December, 2011.

## **Report title: Annual Meeting of the Council 2012**

### **1. Context (or background)**

- 1.1 At the Annual Meeting of the City Council on 19<sup>th</sup> May, 2011, in accordance with the Constitution, the time and date of the next Annual Meeting was agreed as 11.00 a.m. on Thursday, 17<sup>th</sup> May, 2012.
- 1.2 Unfortunately, due to a longstanding booking, Coventry Cathedral will be unavailable until 12 Noon on this day.

### **2. Options considered and recommended proposal**

- 2.1 Following consultation with the Lord Mayor, Deputy Lord Mayor and Group Leaders, it is proposed to change the time of the Annual Meeting to 12 Noon on 17<sup>th</sup> May, 2012 so that it can be held in the Cathedral.

### **3. Results of consultation undertaken**

- 3.1 Consultation has taken place with the Lord Mayor, Deputy Lord Mayor, Group Leaders and the Cathedral.

### **4. Timetable for implementing this decision**

- 4.1 Not applicable.

### **5. Comments from Director of Finance and Legal Services**

#### **5.1 Financial implications**

There are no financial implications arising from this proposal.

#### **5.2 Legal implications**

Paragraph 4.1.1 of the Constitution requires that, in a year when there is an ordinary election of Councillors, the Annual Meeting will take place within 21 days of the retirement of the outgoing Councillors. The proposal will meet that requirement.

### **6. Other implications**

None

### **Report author(s):**

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**Directorate:** Customer and Workforce Services Directorate

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Director: Bev Messinger	Director of Customer and Workforce Services	Customer and Workforce Services	8/11/11	8/11/11
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